

PLEASE READ, SIGN AND DATE VENDOR GUIDELINES

GERMANIA FESTIVAL GUIDELINES FOR VENDORS

1. **Payment is due with registration; registration deadline is MAY 1, 2025.**
2. Fees are non-refundable and rental spaces are given on first come first serve basis.
3. Festival is outdoors under our Pavilion and a festival tent. Germania does not provide tents for the vendors.
4. Businesses must submit tax ID number, copy of NYS Sales Tax Certificate, and a Certificate of Insurance with a liability limit of no less than \$1,000,000 naming 'Germania of Poughkeepsie, its directors, officers and members' as additional insured and 37-51 Old DeGarmo Road, Poughkeepsie as the premises for the event.
5. Germania will confirm your registration via regular mail or email.
6. Germania will try to accommodate any requests you may have. Not every Vendor will have choice of location or electricity.
7. Electric available – 110 /15amp power. **Vendors must supply own cord and lighting. 100' cord recommended.** Vendors must supply their own tables, chairs and tents. Space provided for 10' x 10' tents. Electrical generators will not be permitted.
8. Germania will attempt to limit the number of vendors selling the same or similar types of merchandise. Vendor should provide a detailed description of item(s) sold on registration form and is encouraged to submit photos.
9. **Germania reserves the right to prohibit sale of inappropriate merchandise. The sale of fire crackers, snap crackers/poppers, sparklers, and toys that resemble weapons is strictly prohibited.**
10. Vendor can access Germania property for set up on Friday starting at 1pm and no later than 3PM, and on Saturday and Sunday no later than 10 AM.
11. Pack-up cannot start earlier than one-half hour before festival closing times.
12. Vendors cannot share rental space on the same festival day.
13. Vendors are directly responsible for the actions or injury of any help they hire for the festival.
14. Vendors are responsible for the clean-up of all trash and debris in and around their rental space before leaving the property.
15. Vendors may have entrance to festival for two (2) people; all others are subject to festival entrance fee. Vendors will be provided with a coupon for one (1) meal per day.
16. Vendors must remove vehicle(s) from parking lot on grounds after setup; parking is available at clubhouse lot.
17. Vendors will be provided with one (1) food and (non-alcoholic) beverage per day. Food and beverages are also available for purchase.

WAIVER: I have read and agree with the festival guidelines. I will not hold Germania of Poughkeepsie, its directors, officers or members liable for any occurrence in connection with my participation in Germania's event that may result in personal injury, death, damage to property or theft nor will I be a party to any legal action against them. I am of lawful age, legally competent to sign this registration form and waiver and understand the guidelines herein are contractual.

Applicant's Signature: _____

Print Name and Title: _____

Date: _____

INTERNAL USE ONLY:

Date Received: _____

Date Registration Confirmed: _____

Amount Received: _____

Vendor logged: _____

Space Number: _____

Please retain registration form in Vendor Registration Binder.